



Newsletter for February, 2008 from Club Data Corporation

This newsletter is sent to Club Office users to:

- Remind you that there is a new software update for Club Office on the Clubdata.Com website. In addition to Club Office, there is an update this month for SQLPos and an update for Event Manager.
- Provide helpful hints or information that you may find of value.

Software Updates:

It is our intention that all users on support will take the time to update their software once a month after month end so that everyone is on the "latest and greatest" version of code and can take advantage of the latest features. In the download area for Club Office on the Club Data web site, download the file, UpdateCDCO.EXE which will be the "normal" update or UpdateCDCOPlus.EXE if you have SQLPos also. Event Manager has its own update.

New Report:

- A/P Checks by G/L Period

New Process for Sub Account Charging- Statement Consolidation from Sub Accounts:

By setting up the appropriate Billing Code on sub-accounts, you can now have charges to a sub-account reflected on the statement of the master account. This is especially helpful when you want to be validating charge privileges for sub accounts, have an audit trail of who actually charged to the account, and see it all on one document. If some sub-accounts are not allowed to charge, they can be classified as suspended or terminated.

For people with SQLPos, you can also choose whether sub-accounts are displayed when using a POS member lookup. Work this capability into your procedures when you develop your member charging processes.

Sub Account allowing charges to be placed on the Master Account statements. This is individual by sub-accounts.

ADMIN @ Account information for: # 207.01 - Mary Anderson

File Global Editor Reports Info Help

New Delete Main Info Financial User Defined Notes Interests Stock Next --> <-- Prev Cancel Modify Save Exit

Main Info

Number: 207.01 Class Code: G Golf Bill MASTER: 4

Last Name: Anderson Dues Billing Code: 0 .00 current month dues Newsletter to: 2

First Name & MI: Mary Social Sec. #: Locker #: W-351 Misc mail to: 0

Occupation: Teacher Review Date: 0 Tax Exempt: Suspended: Stock (Y/N): N

Birthdate: 19580612 49 SQLPos - use alternate price level: Terminated: Votes: 0

Join Date: 0 0

Address #1: Mary Anderson Address #2: Mary Anderson Address #3: Mary Anderson

State/Zip: MN 55123 State/Zip: State/Zip:

Fax: 612-501-2039 Fax: Fax:

E-Mail statement to above address: ☐ bobmay@aol.com

Billing address - 1, 2, or 3. Type 0 for no billing address. Type 4 for billing to Master Account

New SQLPos Configuration for allowing the display (or not) of sub-account members on the SQLPos member lookup.

SQLPos Configuration - Workstation # 01

Tax S/C (Yes/No): Y CCard Acct ID: G/L - Coupon: 1055 Exit

S/C Tax Percent: 1 CCard Acct Sub ID: G/L - Srv Chgs: 3440 Set Cash Drawer Bank

Use D or S tax: S (unused) Default screen (1-100): 001 Print Configuration

Consolidate mode: G CC Preauth Rate %: 0 Duplicate receipt?: 2 Help Save

Company Name: ABC Country Club Receipt format: 1 Workspace mode: 0

Address line 1: 123 Main Street Hold receipt format: 5 Backup Drive A-Z: C

Address line 2: P.O. Box 456 Reg Flags: 00120C3007000001090 Remove Item (0-4): 3 Photo Delay (sec): 3

City: HereAndThere Non-inventory G/L: 2100 Qty Warnings (0-9): 0 Live Xact Mode: 0

State: MN Local printer #: 7 Server Password: 0 Enable G/L Alias: 1

Zipcode: 55344 Open Sale Mode: 0 Remote printer #1: 7 Alpha Charge: 1

Phone 1: 952-941-0855 Recall Hold Mode: 3 Remote printer #2: 0 AutoReset Session: 0

Phone 2: G/L - Cash: 1005 Remote printer #3: 0 Table Viewer Mode: 2

Email: www.clubdata.com G/L - Checks: 1010 Remote printer #4: 0 Use Original Date: 0

Sales tax percent: 0.065 G/L - Visa: 1045 Remote printer #5: 0 Reset Server #: 0

Store ID: A G/L - MasterCard: 1045 Prevent \$0 price: 0 Enable Seat #s: 0

Show name: 1 G/L - Discover: 1045 Local printer type: 1 Print tip line (#5): 1

Session or Date: 0 G/L - AMEX: 1045 Remote printer type: 0 Get Local First: 0

Emp Validate Type: 1 G/L - Carte Blan.: 1055 Local printer port: 9 Credit Book Label: 0

Offline Mode: 0 G/L - Diner's Club: 1055 Discount Calc: 0 Prizemoney Label: 3

New Employee: 1 G/L - Gift Certif.: 2403 Hold with tender: 1 Hide Employee #: 0

Level 1 password: 1 G/L - Prize/Sweep: 2406 Server only recalls: 0 Panel 101 Security: 0

Level 2 password: 2 G/L - Credit Book: 2405 Change for checks: 0 Reprint Recall (mos): 0

Level 3 password: 3 G/L - Our Gift Card: 2404 Change for gift cert: 0 Master Acct Lookup: 1

Level 4 password: 4 (unused) 1055

Regflag 37 Master Acct Lookup: type 1 to display master accounts only when using member lookup. Type 0 for all membership accounts. Default = 0.

Event Manager Updates:

New updates for Event Manager include:

- Room Relationship Management - A large room that is divided into smaller rooms can run into conflicts. Management of this is now updated.
- Tickler File – A “to do” list of action items for an event is now available.
- Configuration option to not bill “internal events” – In certain situations, you want to reserve a room but not bill for it – for example, Board Meetings.
- Report for “true members” vs “event members”. This enhances the ability to manage “outsiders” when renting your facilities for events.
- Event listing for a given member for range of dates. This is a new report.

To get this update for Event Manager, go to the Event Manager download area on the website.

Bill Hallberg
Club Data Sales and Support
952-941-0855

Please share this newsletter with all of your colleagues.