

## Newsletter for March, 2008 from Club Data Corporation

This newsletter is sent to Club Office users to:

- Remind you that there is a new software update for Club Office on the Clubdata.Com website. In addition to Club Office, there is an update this month for SQLPos and an update for Event Manager.
- Provide helpful hints or information that you may find of value.

## Software Updates:

It is our intention that all users on support will take the time to update their software once a month <u>after month end</u> so that everyone is on the "latest and greatest" version of code and can take advantage of the latest features. In the download area for Club Office on the Club Data web site, download the file, UpdateCDCO.EXE which will be the "normal" update or UpdateCDCOPlus.EXE if you have SQLPos also. Event Manager has its own update.

## **New Reports:**

- Ability to print a report of user defined fields for all members. (Report Generator \ Membership \ Report 39)
- Inventory Report Add department as a selection field for the Inventory Movement Report. (Inventory \ Reports \ SQL Sales Mgt \ Movement)

**SQLPos pre-authorization.** Customers using the built in preauthorization for credit card sales now have additional options for the dollar amount that will or will not be pre-authorized for customer charging. The options are set up on the SQLPos configuration screen.

Tax S/C (Yes/No)	Y	CCard Acct ID		G/L - Coupon	1055	E <u>x</u> it
5/C Tax Percent	1	CCard Acct Sub ID	1	G/L - Srv Chgs	3440	Set Cash Drawer Bar
Jse D or S tax	S	(unused)		Industry CC Code	0	
Consolidate mode	G	CC Preauth Rate %	0	Default screen (1-100)	001	Define Happy Hour
Company Name	ABC Country Club	Receipt format	1	Duplicate receipt?	2	Print Configuration
Address line 1	123 Main Street	Hold receipt format	5	Workspace mode	0	Help Save

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**New Feature for Statements** – Customers using our SQLPos module and tracking <u>Prize Money</u> and <u>Credit Book</u> balances can elect to have those balances printed on the monthly statement. This is in addition to the report showing these balances.

e Daily Monthly I	EOM Editor Info He	elp						
Start Mo	onthly Processing		1.04					
2008 Reports	٠	A/R Custom Report Module Post-Accepted Proof List Monthly Chits - chit# order						
2000 Print Sta	atements							
Print E*	Statements							
Finish M	onthly Processing 🕨	Monthly Chits - Summary		1 m - 61				
		Monthly Chits - Detailed	prkspace	e View - Norm	1 1			
Chit #	Date	Cash Accounts Report		Empl#	Covers	Base Sa		
		SQLPos Workstation Reports	•					
		A/R Department Description List						
		Sales Comparison						
		Aged A/R reports						
		Daily Account Summary by date range						
		Employee Sales						
		Taxable Sales						
		Final EOM Reports						
		1.2						
		Member Late Fee List						
		Member Late Fee List Minimum Balances Report						
		Minimum Balances Report	Credi	: Book/Prizema	oney 🕨 Curr	ent Balances		

To have the Prize Money and Credit Book balances printed, we will need to create / modify a statement template for your club. Contact Club Data for more information.

## Please share this newsletter with your colleagues.

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